

Janet E. Smith
smithengagements@gmail.com

Thank you for your interest in having Professor Smith speak at your event.
We are delighted to work with organizations
that are working to spread the Gospel.
We hope to do what we can to make your event successful.

Please note before submitting request:

- The honorarium for a one-day virtual event is \$500. Other expenses incurred in conjunction with the event will be the responsibility of the hosting organization.
- Professor Smith encourages you to call her to discuss your event; you can reach her at 734.249.9928.
- **Please include a tentative schedule for the event with this request.**

Speaker Request Form	
Organizing Group	
Organization Website	
Nature of Event	
Event Website	
Other Speakers/Presenters	
Approximate Size/Nature of Audience	
Talk(s) Requesting (see attached list) *please include requested time length	
Will the talks be live or pre-recorded? * if live, indicate time and date; * if pre-recorded, indicate date by which recording must be available	
Other Requests for Event (eg. live panel discussions, Q&A sessions following talk, etc)	
Contact Person	
Contact Phone	
Contact Email	

Please contact Professor Smith at smithengagements@gmail.com with any questions.
Submit this completed form to smithengagements@gmail.com.

**No commitment is firm until this Speaker Request Form has been accepted,
the contract signed, and a deposit of 50% of the speaking fee received.**